

***Optional – You are not required to apply for this program, but may do so if you wish**

Maine's Child Care Subsidy Program

New Families:

- Begin the process by applying online at <https://www1.maine.gov/benefits/account/login.html> or at your local Regional DHHS Office for Family Independence.
- Create an account (if you don't already have one) or login to apply
- You will need to provide the following documentation:
 - four weeks of *current, consecutive* pay stubs for all adults in the household
 - proof of child support income
 - proof of child support paid out
 - proof of Maine residency showing your physical address (utility bill, Maine driver's license, tax bill, etc.)
 - proof of child's citizenship (copy of birth certificate or qualified alien documentation)
 - proof of parent identity (copy of driver's license, military ID, etc.)
 - SSI or Social Security grant letter/check stub
 - tax return if self-employed (include all schedules)
 - verification of any other cash benefits or income you receive
- Submit the application and documentation as instructed online or bring it to your local DHHS OFI office.
- You will receive a Notice of Decision from OFI regarding your financial eligibility.
- If you are determined financial eligible for CCSP, your information will be forwarded to this office for program eligibility determination.
- You will be contacted by a CCSP Specialist who will ask you about your work schedule, child care needs, and then assist you with our application process.



District Office Locations in Maine

Augusta DHHS Office: (207) 624-8090, (800) 452-1926
35 Anthony Ave. Fax: (207) 624-8124
11 SHS TDD/TTY: Maine rely 711
Augusta, ME 04333

Lewiston DHHS Office: (207) 795-4300, (800) 482-7517
200 Main St. Fax: (207) 795-4551
Lewiston, ME 04240 TDD/TTY: Maine 711